



**Minutes of Bow Brickhill Parish Council Annual General Meeting
held on 13 May 2025 at 7.00pm at the Pavilion, Rushmere Close,
Bow Brickhill, MK17 9JB**

PRESENT:	Cllrs:	Cllr P Ball (Chair) Cllr C Evans (Vice Chair) Cllr S Pangala Cllr M Ferguson-Ford Vacant
	Officer:	J Godden
	Members of Public (MoP):	twelve
	Apologies:	None

1. ELECTION OF CHAIR

Members were requested to elect a Chair for the year 2025/26. Cllr Ball informed members that he is happy to stand as Chair of BBPC. Cllr Evans proposed Cllr Ball for the role of Chair, seconded by Cllr Ferguson-Ford.

Resolved: All members agreed, and Cllr Ball was elected as Chair for the year 2025/26

2. DECLARATION OF OFFICE: Chair signed the declaration of office form.

3. ELECTION OF VICE CHAIR

Members were requested to elect a Vice Chair for the year 2025/26. Cllr Ball proposed Cllr Evans for the role of Vice Chair, seconded by Cllr Ferguson-Ford.

Resolved: All members agreed, and Cllr Evans was elected as Vice Chair for the year 2025/26

4. DECLARATION OF OFFICE: Vice-Chair signed the declaration of office form.

5. QUESTIONS FROM THE PUBLIC

MoP's raised various parking issues in the village:

Bottom of Church Road by the War Memorial: Overcrowding from office workers from a nearby business is affecting residents and parents picking up children from the Community Hall.

- Cllr Ball offered to write to the company to raise concerns and propose to use the Pavilion as a parking solution.

Greenways Parking Area: Cars are parked all day at the back of the houses off Greenways due to a car dealer recently moving in, they are blocking a residents disabled access and this also means they are unable to get their hedge cut.

- Ward Cllr Hopkins will investigate this as it is MKCC land

Station Road/Greenways Corner & London End Lane: Cars parked too close to junctions/corners causing safety hazards.

- BBPC would need to raise a petition with residents to have double yellow lines installed
- Ward Cllrs will contact MKCC for their views on the matter

6. APOLOGIES: None

7. SPECIFIC DECLARATIONS OF INTEREST

Councillor Ball declared a non-pecuniary interest as trustee of the board of Willen Hospice

Councillor Ball declared a non-pecuniary interest as Chair and Secretary of Friends of Bow Brickhill Station.

8. MINUTES

To consider the approval of the Minutes of the meeting of the Council held on 4 March 2025.

Resolved: all members confirmed their approval of the Minutes of the meeting of the Council held on 4 March 2025 and these were signed by the Chairman.

9. FINANCE

- a) Income and expenditure reports for March and April - noted
- b) Balance in accounts as of 30/04/25 = £28991.57 - noted
- c) Balance in accounts as of 31/05/25 = £53527.44 - noted
- d) Review Councillor remuneration for 2025/26

Resolved: All members agreed to forgo any remuneration for 2025-26 except for any ad hoc expenses for purchases that may be made on behalf of BBPC.

- e) Zurich Town and Parish policy renewal = £2644.59 - noted

10. YEAR END ACCOUNTS

Members will find attached a report providing brief outline of the year end accounting process.

Members are invited to raise any queries relating to the process.

This report was provided for information purposes.

11. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2024/2025

In accordance with Financial Regulation 2.3, Members are presented with the completed Annual Internal Audit Report and supporting paperwork as part of the Annual Governance & Accountability Return, for the year ended 31 March 2025.

Members are advised that the internal auditor completed the year end internal audit on 07/05/25.

Please see the attached Observations / Considerations / Recommendations

Resolved: Cllrs noted the attached Observations / Considerations / Recommendations and filled out a new register of interest each and signed and dated them as advised

12. DATES FOR THE EXERCISE OF PUBLIC RIGHTS FOR 2024/2025

Members are requested to approve the dates for the Exercise of Public Rights in relation to the Annual Governance & Accountability Return, for the year ended 31 March 2025 as below:

- a. Date of announcement: 14 May 2025
- b. Date of commencement: 11 June 2025
- c. End date: 22 July 2025

Resolved: Cllrs approved the dates for the Exercise of Public Rights in relation to the Annual Governance & Accountability Return, for the year ended 31 March 2025 as above

13. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2024/2025

SECTION 1 - ANNUAL GOVERNANCE STATEMENT

In accordance with Financial Regulation 2.3, a draft completed version of Section 1 – Annual Governance Statement of the Annual Governance & Accountability Return, for the year ended 31st March 2025 is attached for consideration and approval.

Resolved: Cllrs to approved Section 1 – Accounting Statements of the Annual Governance & Accountability Return for the year ended 31st March 2025.

14. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2024/2025

SECTION 2 – ACCOUNTING STATEMENTS

In accordance with Financial Regulation 2.3, Section 2 – Accounting Statements of the Annual Governance & Accountability Return and the supporting Statement of Accounts for the year ended 31st March 2025 is attached for consideration and approval subject to external audit.

Resolved: Cllrs approved Section 2 – Accounting Statements of the Annual Governance & Accountability Return for the year ended 31st March 2025.

15. PLANNING NOTIFICATIONS

- a) Reference: 24/01580/OUT
Proposal: Outline application (matters of access and layout to be considered, with matters of scale, appearance and landscaping reserved) for the part demolition of No. 11 Station Road, new access and siting of two self-build dwellings at 11 Station Road, Bow Brickhill, Milton Keynes, MK17 9JU
Decision: Refused
- b) Reference: 24/00358/ENF
Alleged breach: Permanent skip on the driveway associated with a industrial waste disposal business being run from a residential property at 45 Station Road, Bow Brickhill, Milton Keynes, MK17 9JU A site visit drive by has been conducted at the site and was unable to document any skip on the site being used for commercial use from a residential property. Please can you advise if this breach is still occurring at the site. If the alleged breach has ceased, MKCC will be looking to close this case down.
- c) PLN/2025/0462 - Full planning permission Unit 4, PLP Logistics Park, Brickhill Road, Milton Keynes, MK17 9FE
Installation of external plant including an effluent treatment system designed to process and monitor wastewater before discharge, 3x flues adjacent to the external plant, 2x fire escape doors, 6x external AC units, and new supply and exhaust louvres
Under Consultation see DH letters TB passed on Marys Preens objections
- d) PLN/2025/0552
Approval of details reserved by a condition WILLOW HOUSE, ASPLEY WOODS VIEW, BOW BRICKHILL, MILTON KEYNES, MK17 9FZ Approval of details required by condition 3 (noise assessment) of permission ref. 23/02243/HOU Under Consultation
- e) PLN/2025/0678
Approval of reserved matters Land At Brickhill Street, South Caldecotte, Milton Keynes MK17 9FE Approval of reserved matters (layout, scale, appearance and landscaping) pursuant to outline permission ref. 19/01818/OUT for the erection of a single flexible employment unit for uses B2 and B8 with ancillary offices, service yards, internal estate roads, landscaping as well as associated works (revised scheme to that previously approved under approval ref. 22/02410/REM) Under Consultation
- f) PLN/2025/0681
Approval of reserved matters Land At Brickhill Street, South Caldecotte, Milton Keynes, MK17 9FE
Approval of reserved matters (layout, scale, appearance and landscaping) pursuant to outline permission ref. 19/01818/OUT for the construction of 3 flexible employment units across use classes B2 (general industrial) and B8 (storage/distribution) with ancillary offices, service yards, internal estate roads, landscaping as well as associated works (revised scheme to that previously approved under approval ref. 22/02311/REM) Under Consultation

16. EAST WEST RAIL CONSULTATION

PB attended an Enhanced Local Representative Group on behalf of BBPC hosted by East West Rail (EWR), this group includes stations from Fenny Stratford to Kempston.

- **Universal Theme Park Announcement:**

The recent announcement of the proposed Universal theme park was acknowledged as significant. East West Rail stated that they are proceeding on a "business as usual" basis per Department for Transport guidance. Contact between Universal and EWR had initially taken place but is currently paused, likely pending planning permissions. EWR hopes to re-engage in discussions in due course.

- **Station Access and Connectivity ("First and Last Mile"):**

A presentation was given (not yet shared publicly) regarding access to and from stations between Fenny and Kempston. The proposed improvements involve footpaths, roads, and rights of way, with measures such as signposting or enhancement, depending on current suitability. No significant changes are expected locally currently.

- **Level Crossings:**

Uncertainty remains around the future of level crossings. Conflicting views were noted between previous reports (suggesting full closure of level crossings) and EWR managers at this meeting, who appeared surprised by that assertion. It is likely that the Bow Brickhill level crossing and station are under review for potential closure.

- **Consultations and Next Steps:**

Results from the non-statutory consultation (conducted late last year) are expected later this summer. A statutory consultation is planned for early next year, unless impacted by legislative changes.

- **Service Commencement:**

New East West Rail services between Milton Keynes (Bletchley high level) and Oxford are scheduled to commence in December 2025, likely aligning with the national timetable update around 18th December. Services are to be operated by Chiltern Railways, who are currently recruiting and training drivers and other staff.

- **Other Observations:**

Surveyors were recently seen working near the level crossing, potentially in relation to bridge planning. East West Rail is conducting borehole testing along the route to assess ground conditions. In Cambridgeshire, some archaeological finds were made, but this was not unexpected.

17. PAVILION 2050

No further news c/f to July meeting

18. CORRESPONDENCE

- a) BMKALC: London Luton airport expansion announced – information only
- b) A thank you from the All Saints Church for use of the Pavilion car park for Easter Service - accepted
- c) Policy Number YLL-122007-1553 Potential Claim from Resident Zurich Reference: 12252120567 & residents reply. **Resolved:** C/F to next meeting
- d) Street Trading Consent Boroughwide Renewal - MK Ices EK09 XXE – 158206 - noted

19. COMMUNITY INFRASTRUCTURE FUND (CIF)

- a) To note that BBPC were successful in winning £2,947 (50% of the project total) for the purchase/replacement of a Speed Indicator Device (SID) and installation of poles
- b) Members to indicate if they have any projects they wish to apply for 50% funding in 2026/2027.
C/F to the 8 July 2025 meeting to give members time to investigate any projects they may wish 50% funding.

20. COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

No matters arising.

21. DATE OF THE NEXT MEETING

The next meeting is Community Engagement on Tuesday 10 June 2025 at 7.00pm. this is to allow parishioners to attend and informally chat about matters within Bow Brickhill, the next Parish Council meeting will be 8 July 2025, both to be held at Bow Brickhill Pavilion.