



**Minutes of Bow Brickhill Parish Council Meeting held on
4 June 2024 at 7.00pm at the Pavilion, Rushmere Close, Bow Brickhill, MK17 9JB**

PRESENT:	Cllrs:	Cllr P Ball (Vice Chair) Cllr Evans Cllr M Ferguson-Ford Cllr Sunitha Pangala
	Officer:	J Godden
	Members of Public (MoP):	3
	Apologies:	Ward Councillor Baily Cllr Julian Price

42. QUESTIONS FROM THE PUBLIC

43. SPECIFIC DECLARATIONS OF INTEREST

Councillor Ball declared a non-pecuniary interest as trustee of the board of Willen Hospice
Councillor Ball declared a non-pecuniary interest as Chair and Secretary of Friends of Bow Brickhill Station
Cllr Pangala declared an interest in Item 55 Downs View and will excuse herself of any discussion
Cllr Ferguson-Ford declared an interest in item 56 C and will excuse herself from any discussion

44. MINUTES

To consider the approval of the Minutes of the meeting of the Council held on 14 May 2024.
Resolved: all members confirmed their approval of the Minutes of the meeting of the Council held on 14 May 2024 and these were signed by the Vice Chairman.

45. POLICING REPORT (if officers are available)

Representatives from Thames Valley Police were not in attendance

46. UNITARY COUNCILLOR'S REPORTS

Ward Cllr Hopkins attended, his report is as attached

47. RISK

No risks were noted, after a discussion all members agreed that this should be reviewed annually but separate from BBPC's other policies, the Clerk will add it to the July Agenda.

48. FINANCE

- a. To receive a revised budget for 2024 – due to the possibility of a new hirer for the daytime availability from September. No action was taken.
- b. To note the income, expenditure reports - noted
- c. To note the balance in SLA (C/A) as of 31/05/24 = £43696.70 - noted

50. YEAR END ACCOUNTS

Members will find attached a report providing a brief outline of the year end accounting process. Members are invited to raise any queries relating to the process.

This report is provided for information purposes.

51. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2023/2024

In accordance with Financial Regulation 2.3, Members are presented with the completed Annual Internal Audit Report and supporting paperwork as part of the Annual Governance & Accountability Return, for the year ended 31 March 2024.

Members are advised that the internal auditor completed the year end internal audit on 28/05/24.

Please see the attached Observations / Considerations / Recommendations

Resolved: Cllrs noted the attached Observations / Considerations / Recommendations

52. DATES FOR THE EXERCISE OF PUBLIC RIGHTS FOR 2023/2024

Members are requested to approve the dates for the Exercise of Public Rights in relation to the Annual Governance & Accountability Return, for the year ended 31 March 2024 as below:

- a. Date of announcement: 17 June 2024
- b. Date of commencement: 17 July 2024
- c. End date: 26 July 2024

Resolved: Cllrs approved the dates for the Exercise of Public Rights in relation to the Annual Governance & Accountability Return, for the year ended 31 March 2024 as above

53. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2023/2024

SECTION 1 - ANNUAL GOVERNANCE STATEMENT

In accordance with Financial Regulation 2.3, a draft completed version of Section 1 – Annual Governance Statement of the Annual Governance & Accountability Return, for the year ended 31st March 2024 is attached for consideration and approval.

Resolved: Cllrs approved Section 1 – Accounting Statements of the Annual Governance & Accountability Return for the year ended 31st March 2024 subject to the external audit.

54. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2023/2024

SECTION 2 – ACCOUNTING STATEMENTS

In accordance with Financial Regulation 2.3, Section 2 – Accounting Statements of the Annual Governance & Accountability Return and the supporting Statement of Accounts for the year ended 31st March 2024 is attached for consideration and approval subject to external audit.

Resolved: Cllrs approved Section 2 – Accounting Statements of the Annual Governance & Accountability Return for the year ended 31st March 2024 subject to the external audit.

55. DOWNS VIEW

Cllrs were informed that the purchase of land by residents is going ahead. Members asked that as this is a private matter that the item be removed from further agendas.

56. PLANNING NOTIFICATIONS

- a. Variation of condition 1 (approved plans) seeking to allow for taller buildings to be constructed on Zone 2 (relating to permission ref. 19/01818/OUT Outline application including access for the

development of the site for employment uses, comprising of warehousing and distribution (Use Class B8) floorspace (including mezzanine floors) with ancillary B1a office space, general industrial (Use Class B2) floorspace (including mezzanine floors) with ancillary B1a office space, a small standalone office (Use Class B1) and small café (Use Class A3) to serve the development; car and HGV parking areas, with earthworks, drainage and attenuation features and other associated infrastructure, a new primary access off Brickhill Street, alterations to Brickhill Street and provision of Grid Road reserve to Brickhill Street with appearance, landscaping, layout and scale to be determined as reserved matters (Environment Statement received)) Open for comment icon

Land At Brickhill Street South Caldecotte Milton Keynes MK17 9FE

Ref. No: 24/01028/OUTM | Validated: Tue 07 May 2024 | Status: Registered

CLRs raised objections to the first proposal on 04/05/2024 (as attached), a meeting with MKCC has been scheduled for 18 June 2024, Ward Cllr Hopkins and Cllr Price will attend.

- b. Demolition of the existing detached garage and the erection of part first floor front extension, two storey side extension with saltbox roof and first floor front gable dormers, new front veranda, and expansion of driveway to the front Open for comment icon

4 Station Road Bow Brickhill Milton Keynes MK17 9JW

Ref. No: 24/01015/HOU | Validated: Thu 23 May 2024 | Status: Registered

No objections

- c. The erection of a part single-storey extension with roof lights and part two-storey rear extension with gable style roof over and a Juliette balcony Open for comment icon

17 Church Road Bow Brickhill Milton Keynes MK17 9LH

Ref. No: 24/01010/HOU | Validated: Thu 09 May 2024 | Status: Registered

No objections

Cllr Ferguson-Ford asked if 24/00740/FULufm17 - Maintenance Building at Woburn Golf Club had been objected to. Cllr Ball informed members that a letter had been circulated and sent to MKCC with objections as attached.

57. MARSTON VALE TRAIN SERVICE

An email had been received from BRTA outlining Bedford-Bletchley unreliability issues and bus links at Bedford as there are still issues, one is the lack of drivers because of half term.

Cllr Ball reported that the traffic is very backed up almost to the memorial when barriers are down.

Cllr Ball reported that the Friends of Bow Brickhill Station have tried to make the area look more welcoming by installing a half barrel planter on the Bedford platform that has been planted up and a window box on the fence of the Bletchley platform.

58. SEMK/ NEIGHBOURHOOD FUTURES GROUP

The next meeting is 11 June 2024 and Cllr Ferguson -Ford will attend on BBPC's behalf

59. EAST WEST RAIL CONSULTATION

All public consultation has been suspended until after the general election 4 July 2024

60. PAVILION

- a. Electric/gas fixed price supply tariffs – members looked at the various tariffs available and agreed to go with the cheapest company Valda.

Resolved: Clerk to set up new contracts for Gas & Electric with Valda

- b. Little Stars – members have been informed that Little Stars gave notice and BBPC accepted it. This raised concerns over income. The Clerk had sent the advert to other Clerks and approached another provider direct who has visited the property and has sent a proposal that was circulated. The proposal asked for a 30% discount for the first term, Cllr Ferguson -Ford asked the Clerk to go back with a counter offer of 20% discount.

Resolved: all members agreed to go back with the counter offer of 20% discount, if this not accepted the Clerk will inform members

The clerk asked who owned the terrapin building as the new user may want to use it as a classroom. After some investigation it was found that it was a shared space with Youth Club and the nursery, but that BBPC ultimately owned it. Clerk to add this to the assets register and insurance. The clerk informed members that it would be added as £1 value as it is an historical acquisition.

Resolved: Clerk to add the terrapin building to the asset register and insurance

61. CORRESPONDENCE

- a. Street Trading Consent Boroughwide Variation - Mr Guci Ices Ltd, R481 OSH, Ref 169557 - no objection
- b. Parishioner concerns over Caldecotte South Development – objections raised by Cllrs see 14a above,
- c. Flooding on Greenways - reported to MKCC - Cllr Hopkins to chase this up on behalf of BBPC
- d. Dislodged Drain Cover – reported to MKCC – Cllr Hopkins to chase this up on behalf of BBPC as it has not been fixed and water is still escaping

62. COUNCILLORS’ REPORTS AND ITEMS FOR FUTURE AGENDA

Cllr Ferguson-Ford asked for the Defibrillator training with EWR to be added to the agenda for the next meeting.

First aid training – it was noted that Woburn Town Council would like to host in collaboration with EWR, Cllr Ferguson-Ford will liaise with Alan Preen and WWFC

63. DATE OF THE NEXT MEETING

The next meeting of Bow Brickhill Parish Council has been scheduled as Tuesday 2 July 2024 at 7.00pm.

64. Part 2 section to meeting: To agree to hold a confidential Part 2 of the meeting at which press, and the public will be excluded under the Public Bodies (Admission to Meetings) Act 1960 section (2).

Members were informed that the NALC pay advice is still under negotiation:

- a. **Resolved:** Caretakers Annual Increment to SCP 5 was agreed
- b. **Resolved:** Members agreed to backdate this increase to 01/04/24
Cllr Evans informed members that this does not need to be on the agenda as it is a contractual requirement, it will be for information only going forwards.

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