



**Bow Brickhill Parish Council**

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**To: Members of Bow Brickhill Parish Council**

**Cllrs:** J Price (Chairman)  
P Ball (Vice Chairman)  
C Evans  
Maria Ferguson-Ford  
Sunitha Pangala

**Notice of Meeting**

You are hereby summoned to a Meeting of the **Bow Brickhill Parish Council** to be held at the Pavilion, Rushmere Close, Bow Brickhill, MK17 9JB on Tuesday 4 June 2024 at **7.00pm**.

*J Godden*

**Julie Godden  
Clerk & RFO**

***THIS MEETING MAY BE RECORDED<sup>1</sup>***

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<sup>1</sup> *Phones and other equipment may be used to film, audio record, tweet, or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session.*

*The use of images or recordings arising from this is not under the Council's control.*

**1. APOLOGIES:**

**2. QUESTIONS FROM THE PUBLIC**

In accordance with approved Standing Order 10, members of the public may make representations, ask questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

The total period of time designated for public participation at a meeting shall not exceed 20 minutes and an individual member of the public shall not speak for more than 3 minutes unless directed by the chair of the meeting.

**3. SPECIFIC DECLARATIONS OF INTEREST**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of any such interest.

Members are invited to submit any requests for Dispensations for consideration.

**4. MINUTES**

To consider the approval of the Minutes of the meeting of the Council held on 12 May 2024.

**Recommendation: To confirm the Minutes of the meeting of the Council held on 12 May 2024 and for these to be signed by the Chairman.**

**5. POLICING REPORT** (if officers are available)

**6. UNITARY COUNCILLOR'S REPORTS**

**7. RISK**

**8. FINANCE**

- a. To receive a revised budget for 2024
- b. To note the income, expenditure reports
- c. To note the balance in SLA (C/A) as of 31/05/24

**8. YEAR END ACCOUNTS**

Members will find attached a report providing brief outline of the year end accounting process. Members are invited to raise any queries relating to the process.

*This report is provided for information purposes.*

**9. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2023/2024**

In accordance with Financial Regulation 2.3, Members are presented with the completed Annual Internal Audit Report and supporting paperwork as part of the Annual Governance & Accountability Return, for the year ended 31 March 2024.

Members are advised that the internal auditor completed the year end internal audit on 28/05/24.

Please see the attached Observations / Considerations / Recommendations

**Recommendation: Cllrs to note the attached Observations / Considerations / Recommendations**

**10. DATES FOR THE EXERCISE OF PUBLIC RIGHTS FOR 2023/2024**

Members are requested to approve the dates for the Exercise of Public Rights in relation to the Annual Governance & Accountability Return, for the year ended 31 March 2024 as below:

- a. Date of announcement: 17 June 2024
- b. Date of commencement: 17 July 2024
- c. End date: 26 July 2024

**Recommendation: Cllrs to approve the dates for the Exercise of Public Rights in relation to the Annual Governance & Accountability Return, for the year ended 31 March 2024 as above**

#### 11. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2023/2024

##### SECTION 1 - ANNUAL GOVERNANCE STATEMENT

In accordance with Financial Regulation 2.3, a draft completed version of Section 1 – Annual Governance Statement of the Annual Governance & Accountability Return, for the year ended 31st March 2024 is attached for consideration and approval.

**Recommendation: Cllrs to approve Section 1 – Accounting Statements of the Annual Governance & Accountability Return for the year ended 31st March 2024 subject to external audit.**

#### 12. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2023/2024

##### SECTION 2 – ACCOUNTING STATEMENTS

In accordance with Financial Regulation 2.3, Section 2 – Accounting Statements of the Annual Governance & Accountability Return and the supporting Statement of Accounts for the year ended 31st March 2024 is attached for consideration and approval subject to external audit.

**Recommendation: Cllrs to approve Section 2 – Accounting Statements of the Annual Governance & Accountability Return for the year ended 31st March 2024 subject to external audit.**

#### 13. DOWNS VIEW

#### 14. PLANNING NOTIFICATIONS

- a. Variation of condition 1 (approved plans) seeking to allow for taller buildings to be constructed on Zone 2 (relating to permission ref. 19/01818/OUT Outline application including access for the development of the site for employment uses, comprising of warehousing and distribution (Use Class B8) floorspace (including mezzanine floors) with ancillary B1a office space, general industrial (Use Class B2) floorspace (including mezzanine floors) with ancillary B1a office space, a small standalone office (Use Class B1) and small café (Use Class A3) to serve the development; car and HGV parking areas, with earthworks, drainage and attenuation features and other associated infrastructure, a new primary access off Brickhill Street, alterations to Brickhill Street and provision of Grid Road reserve to Brickhill Street with appearance, landscaping, layout and scale to be determined as reserved matters (Environment Statement received)) Open for comment icon  
Land At Brickhill Street South Caldecotte Milton Keynes MK17 9FE  
Ref. No: 24/01028/OUTM | Validated: Tue 07 May 2024 | Status: Registered  
**Cllrs raised objections to the first proposal on 30 May 2024, meeting with MKCC to be arranged**
- b. Demolition of the existing detached garage and the erection of part first floor front extension, two storey side extension with saltbox roof and first floor front gable dormers, new front veranda, and expansion of driveway to the front Open for comment icon  
4 Station Road Bow Brickhill Milton Keynes MK17 9JW  
Ref. No: 24/01015/HOU | Validated: Thu 23 May 2024 | Status: Registered
- c. The erection of a part single-storey extension with roof lights and part two-storey rear extension with gable style roof over and a Juliette balcony Open for comment icon  
17 Church Road Bow Brickhill Milton Keynes MK17 9LH  
Ref. No: 24/01010/HOU | Validated: Thu 09 May 2024 | Status: Registered

#### 15. MARSTON VALE TRAIN SERVICE

BRTA emails outlining Bedford-Bletchley unreliability issues and bus links at Bedford

#### 16. SEMK/ NEIGHBOURHOOD FUTURES GROUP

**17. EAST WEST RAIL CONSULTATION**

**18. PAVILION**

- a. Electric/gas fixed price supply tariffs
- b. Little Stars

**19. CORRESPONDENCE**

- a. Street Trading Consent Boroughwide Variation - Mr Guci Ices Ltd, R481 OSH, Ref 169557
- b. Parishioner concerns over Caldecotte South Development – objections raised by Cllrs see 14a above
- c. Flooding on Greenways reported to MKCC
- d. Dislodged Drain Cover – reported to MKCC

**20. COUNCILLORS’ REPORTS AND ITEMS FOR FUTURE AGENDA**

Each Councillor is offered this opportunity to report minor matters for information not included elsewhere on the agenda and raise items for consideration within future agendas.

**21. DATE OF THE NEXT MEETING**

The next meeting of Bow Brickhill Parish Council has been scheduled as Tuesday 2 July 2024 at 7.00pm.

**22. Part 2 section to meeting:** To agree to hold a confidential Part 2 of the meeting at which press, and the public will be excluded under the Public Bodies (Admission to Meetings) Act 1960 section (2).

NALC pay advice is still under negotiation:

- a. Caretakers Annual Increment/pay
- b. Members to agree to backdate any increases to 01/04/23.

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