



**Minutes of Bow Brickhill Parish Council Meeting held on
10 January 2024 at 7.00pm at the Community Hall, Church Road, Bow Brickhill,
MK17 9LH**

PRESENT: Cllrs: Cllr J Price (Chairman)
Cllr P Ball (Vice Chair)
Cllr D Pink
Cllr Evans

Officer: J Godden

Members of Public (MoP): Two

Apologies: Cllr M Ferguson-Ford

147. QUESTIONS FROM THE PUBLIC

- a. No Questions

148. SPECIFIC DECLARATIONS OF INTEREST

- a. Councillor Price declared a non-pecuniary interest due to his membership of the Bow Brickhill Community Hall Management Committee.
- b. Councillor Ball declared a non-pecuniary interest as trustee of the board of Willen Hospice
- c. Councillor Ball declared a non-pecuniary interest as Chair and Secretary of Friends of Bow Brickhill Station.

149. MINUTES

- a. To consider the approval of the Minutes of the meeting of the Council held on 7 November 2023. There were no minutes for the 5 December 2023 meeting as Bow Brickhill Parish Council did not reach a quorum but notes from the meeting are as attached.
- b. **Resolved: all members confirmed their approval of the Minutes of the meeting of the Council held on 7 November 2023.**

150. POLICING REPORT: No officers were in attendance

151. UNITARY COUNCILLOR'S REPORTS

Ward Councillor Hopkins report is as attached.

Ward Councillor Hopkins provided an update regarding a working group at MKCC that will be looking to expand the number of Ward Counsellors from 57 to 63 due to the growth of Milton Keynes and the need for reappointments in certain wards, this is due to the population rising to 280,000 with the aspiration for it to rise to 420,000 in 2050.

Ward Councillor Baily informed members that she has been successful in her approach to extend the community transport service provided by 'Love Woburn Sands' to include Bow Brickhill. Love Woburn Sands Community Transport is intended for those who are less mobile, can't reach a bus stop and do not drive. It will pick you up from the door, can carry a wheelchair passenger and can take someone to medical appointments, shops, or social venues. The service is free (but does welcome donations) and must be booked at least 48 hours in advance.

Councillor Price thanked both Ward Councillors for all their help in the area and especially with clearing up the fly tipping that took place at the church. This was a team effort along with other residents from the Parish also giving their help.

152. RISK

- a. No items raised regarding the budget report for 2023/24
Councillor Evans asked the Clerk to ensure any Risk document was circulated and agreed by the end of this financial year: **Noted**

153. FINANCE

- a. To note Bow Brickhill Parish Council income and expenditure reports - **Noted**
- b. To note the balances in Bow Brickhill Parish Council Accounts as of 31/12/23 = £41,097.98 - **Noted**

Councillor Price proposed the transfer of £20,000 from the current account to the instant access savings account to be ring fenced for future projects.

Resolved: all members agreed

- c. Budget 2024/2025: Members had previously met on 12 December 2023 to discuss and set the budget for 2024/2025, due to higher operational costs along with proposed improvements to the Pavilion, it was determined that there was the need to raise and set the Precept to £48,000.00. This increase will equate to an additional £35.55 per annum or 68p per week for a Band D Council Taxpayer.

Resolved: £48,000.00 precept and budget for 2024/25 proposed by Councillor Price, seconded by Councillor Evans, all members agreed

Councillor Evans asked that this information to be communicated to the village via Facebook/Newsletter to show that the Parish Council are being transparent with their financial dealings.

Resolved: all members agreed

- d. Councillors to note the 2023/24 NALC pay award that has been agreed of £1925.00 per annum which equates to £1.00 per hour for staff on a NALC contract. The extra amount has been back dated to 01/04/23 and was included in the November salaries: **Noted and agreed**
- e. Councillors to ratify the purchase of tablecloths financed by the remaining Coronation Funds, these will be available for any village group to use and are currently stored in the Community Hall, these were purchased at a cost of £162.30 + VAT

Resolved: all members ratified the purchase of tablecloths financed by the remaining Coronation Funds; at a cost of £162.30 + VAT

154. PLANNING NOTIFICATIONS

- a. Erection of a two-storey rear extension
47 Church Road Bow Brickhill Milton Keynes MK17 9LH
Ref. No: 23/02496/HOU | Validated: Thu 09 Nov 2023 | Status: Registered
- b. Installation of a single storey Portakabin building to be used as welfare facilities on a permanent basis Unit 5 PLP Business Park Milton Keynes MK17 9FE
Ref. No: 23/02476/FUL | Validated: Fri 03 Nov 2023 | Status: Registered
- c. Erection of a new maintenance building with mezzanine levels to provide a building within

the existing maintenance yard along with associated car parking (resubmission of 23/02175/FUL) At: Woburn Golf and Country Club Bow Brickhill To Little Brickhill Road Little Brickhill Milton Keynes MK17 9LJ

- d. Non-material amendment to permission ref. 21/01636/REM seeking changes to Units 6-10 including: rationalisation of structural grid for all units; removal of shading fins from all units; minor amendments to office elevations in line with updated structural grid; and revised location of personnel doors and emergency exits, relating to the Approval of reserved matters (layout, scale, appearance and landscaping) pursuant to outline permission ref. 19/01818/OUT to provide 10 flexible employment units across use classes B2 (general industrial) and B8 (storage/distribution) with ancillary offices, plus enabling works to prepare the site for development including earthworks/regrading and provision of infrastructure (Phase 1 land); and approval of reserved matters (landscaping, in part only) comprising earthworks/regarding (Phase 2 land)

Land At Brickhill Street South Caldecotte Milton Keynes MK17 9FE

Ref. No: 23/02789/NMA | Validated: Thu 07 Dec 2023 | Status: Decided

- e. Approval of details required by condition 22 (Travel plan) of permission ref. 19/01818/OUT

Land At Brickhill Street South Caldecotte Milton Keynes MK17 9FE

Ref. No: 23/02783/DISCON | Validated: Thu 07 Dec 2023 | Status: Registered

Resolved: There were no objections to any of the above planning applications

155. CHURCH/STATION ROAD TRAFFIC

Councillor Pink informed members that there are still ongoing problems, however, the painted 20 mph signs are now on the road.

156. THE WICKS FOOTPATH

A new bin has been installed in the hope that it will help with the rubbish problems, photographs are available.

157. MARSTON VALE TRAIN SERVICE

Councillor Ball informed members that we are awaiting a revised timetable as there is currently only a morning and evening rush hour service and this should be increased in February.

The defibrillator has been installed, the Clerk is awaiting either an invoice or a letter from the Friends of Bow Brickhill Station to the Bow Brickhill Parish Council as this will allow her to release the agreed donation of £500.00.

158. EAST WEST RAIL CONSULTATION

The Central Bedfordshire Marston Vale LRG and Bletchley / Milton Keynes South LRG additional Q&A meeting was held on Wednesday 1 November, these are available @ www.communityhub.eastwestrail.co.uk/lrg-centralbedsmvl

The National Audit Office Investigation is complete and will be available on the Bow Brickhill Parish Council website in the supporting document section of the minutes.

159. SOUTH EAST MILTON KEYNES/ NEIGHBOURHOOD FUTURES GROUP

South East Milton Keynes Communal Areas – discussion document from Mike Geddes as attached.

O&H are not committing to a plan as they are waiting to see if East West Rail will be moving Woburn Sands station.

The plan does show 2 new schools for the area, so Bow Brickhill school may close in the future as happened in Wavendon 3 years ago and the Head of Bow Brickhill School will be aware of this possibility.

160. POLICY S11 (AREAS OF ATTRACTIVE LANDSCAPE) REVIEW 29/02/24

Ward Councillor Hopkins will investigate if the woods can be included in the review

161. PAVILION

- a. Councillors to ratify the purchase of the new Booking System that integrates with the Bow Brickhill Parish Council existing accounts software as agreed via email at an initial set up cost of £189.00 + VAT and £276.00 + VAT annual subscription fee
Resolved: all members ratified the purchase of the new Booking System that integrates with the Bow Brickhill Parish Council existing accounts software as agreed via email at an initial set up cost of £189.00 + VAT and £276.00 + VAT annual subscription fee
- b. CCTV installation will now be during February half term as the company did not have enough staff over Christmas: **Noted**
- c. Electric Rising Arm Barrier Proposal: Concerns were raised regarding the cost (approximately £6,500) and the impact on public access. Alternative suggestions, such as using speed bumps and restrictors, were proposed to address the issue of antisocial behaviour.
Resolved: Further cost analysis and exploration of alternative solutions will be undertaken before making a final decision.
- d. Pavilion Hire Cost Review – a discussion followed regarding the current charges against the rising price of utilities, janitorial supplies, and labour. Councillor Price proposed a 6-month price freeze for Little Stars from April 1st 2024 to 30 September 2024 with an increase of 5% 1st October 2024, to be reviewed in July 24.
 Councillor Price proposed a 10% rise for rest of hirers from 1 April 2024.
Resolved: All members agreed a 6-month price freeze for Little Stars from April 1st 2024 to 30 September 2024 with the recommended increase of 5% in October to be reviewed in July.
 All members agreed to a 10% rise for rest of the Pavilion hirers from 1 April 2025.
- e. Pavilion Improvements now to be called 'Pavilion 25' – Alan Preen and Councillor Price met to assess the current condition and use of the pavilion and identified areas that need redevelopment. Councillor Price proposed to hire CMI Architects to create feasibility reports and design options at a cost of approximately £3,000. Other funding sources, including Section 106 money, were discussed.
Resolved: all members agreed this is a specialist company therefore it Bow Brickhill Parish Council do not need to get three quotes.
 The front curtains were taken away to see if the linings could be repaired, but these were deemed to need replacing. A window film was suggested to cut down UV impact on any new curtains.
Resolved: Clerk to get some quotes for replacement and window film
 Electric Vehicle Charging Points- Ongoing proposal to explore the installation of electric vehicle charging points in the car park as there are subsidized fundings from the government.
Resolved: Further exploration and cost analysis will be conducted as 24 hour access is needed
- f. Solar Panels Project: Initial quotes have been obtained, and the use of funding via Section 106 money, grants from MKCC and Bow Brickhill Parish Council precept were discussed. An area will need to identified for a storage battery. Further developments will be reported in future meetings.
- g. 2024 May Elections - Polling Station Booking 02/05/24 – Little Stars informed
- h. Fencing – the fence has been propped up at a cost of £75.00 which will be taken off the cost of a new fence = £3100.00 + VAT
Resolved: Clerk to ask the company if they can requote with a compound for the bins to be stored, this is to stop people who do not use the pavilion from using them.
- i. Pavilion electrical works - Electrical Items – Heath Electrical quoted a cost of £75.00 per hour
Resolved: All members agreed to JBBS taking a look at the work in the February half term when the work to the boiler will be finished.

162. COMMUNITY SPEEDWATCH

Councillor Price reported that he has got 2 more volunteers after his post on Facebook they just need to do their online training. Another session is booked for Sunday 14 January subject to the weather.

163. CORRESPONDENCE

- a. The Millennium Map Project invitation – JP will attend
- b. Tates Coaches - Excessive speed through Bow Brickhill – noted, should be less coaches from Feb: **Noted**
- c. MKCC DECISION NOTICE - 23/02398/NMA – refusal: **Noted**
- d. Sewerage odour from Woburn golf course pumping station Church Rd – Clerk to write to Anglian water with the ref numbers etc and DH will contact environmental health too
- e. MKCC DECISION NOTICE - 23/01702/FULM – refusal: **Noted**
- f. MKCC Funding Allocation- Second Winter Plan (23/24) - Unclaimed funding – Clerk applied and was successful in obtaining £200.00 extra.
Resolved: All Councillors agreed to passing the extra £200.00 to the Community Hall
- g. Resident has reported that the School Clock Bell not working
Resolved: Clerk to call out Smith of Derby
- h. DECISION NOTICE - 23/02318/DISCON – approved: **Noted**
- i. DECISION NOTICE - 23/02267/HOU - permitted: **Noted**
- j. TTRO-1881 (Church Road Bow Brickhill) : **Noted**
- k. Planning Notification from Milton Keynes City Council regarding 23/02783/DISCON - notification letter only: **Noted**
- l. H10 Bletcham Way Extension - Information Letters/presentation Dec 2023 – information only: **Noted**
- m. BBSSC 301123 letter
Resolved: Bow Brickhill Parish Council did not reach a quorum in December therefore members agreed their reply via email, this was sent by post 10/01/23.
- n. Application no: 23/02789/NMA - Proposal: Non-material amendment to permission ref. 21/01636/REM: **Noted**
- o. PLANNING ENFORCEMENT ENQUIRY Old Manor Farmhouse Station Road Bow Brickhill Milton Keynes MK17 9JT - no breach of planning control was found to be in place: **Noted**
- p. PLANNING ENFORCEMENT ENQUIRY 2B Church Road Bow Brickhill Milton Keynes MK17 9LD No breach planning permission was granted under application reference 22/02455/FULM: **Noted**
- q. DECISION NOTICE - 23/02243/HOU - granted: **Noted**

164. COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

No items were raised

165. DATE OF THE NEXT MEETING

The next meeting of Bow Brickhill Parish Council has been scheduled as Tuesday 6 February 2023 at 7.00pm to be held at Bow Brickhill Pavilion, Rushmere Close, MK17 9JB.